

**VIRGINIA BOARD OF COUNSELING**

**MINUTES**

**SPECIAL SESSION - TELEPHONE CONFERENCE CALL**

**CALL TO ORDER:** Pursuant to § 54.1-2400(13) of the *Code of Virginia*, a telephone conference call of the Virginia Board of Counseling (“Board”) was called to order at 12:53 p.m, on October 7, 2011, Department of Health Professions, 9960 Mayland Drive, Suite 300, Richmond, Virginia, to consider the Consent Order of the Certification of Stephen Crow to practice as a Certified Substance Abuse Counselor in the Commonwealth of Virginia.

**PRESIDING:** John Penn Turner, Chair

**MEMBERS PRESENT:** Michael Fletcher  
Sandra Malawer  
Charles McAdams, III  
Patricia Mullen  
William Scott  
Linda Seeman  
Terry Tinsley

**MEMBERS ABSENT:** Zena Bowen  
Johnston Brendel  
Donnie Conner  
Charlotte Markva  
Catherine Shwaery

**POLL OF MEMBERS:** The Board members were polled as to whether they could have attended a regular meeting at the offices of the Board in a timely manner for the purpose of hearing evidence in a possible summary suspension case. The Board members stated that they would not have been able to attend.

**QUORUM:** With eight members participating, a quorum was established.

**STAFF PRESENT:** Evelyn B. Brown, Executive Director  
Patricia L. Larimer, Deputy Executive Director – Discipline  
Catherine Chappell, Deputy Executive Director – Licensing  
Jennifer Lang, Administrative Assistant  
Deborah Harris, Administrative Assistant  
Sarah Georgen, Administrative Assistant  
Carmen Sloan, Administrative Assistant

**OTHERS PRESENT:** Howard M. Casway, Senior Assistant Attorney General  
Peter Opper, Adjudication Specialist

**Stephen Crow** The Board members considered a proposed Consent Order.  
**Certificate No.: 0710000441**  
**Case No.: 139644**

**DECISION:** Upon a motion by Sandra Malawer, duly seconded by William Scott, the Board unanimously voted that to accept the signed Consent Order which orders the indefinite suspension of the certificate of Stephen Crow to practice as a Certified Substance Abuse Counselor.

**ADJOURNMENT:** With all business concluded, the Board adjourned at 12:56 p.m.

\_\_\_\_\_  
John Penn Turner, Chair

\_\_\_\_\_  
Evelyn B. Brown, Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date